



# ANNUAL REPORT

2021-2022

AMOMENT'S PEACE  
THEATRE COMPANY





## ARTISTIC DIRECTOR STATEMENT KIRSTIN MCLEAN

In August 2021, founder Catrin Evans stepped down as Artistic Director and joined Citizens Theatre as Head of Creative Learning. I was delighted to take up the position of Artistic Director in November of that year, having worked as an actor and director in Scotland for many years and with a true passion for participatory work.

Throughout the 21-22 financial year, our funds from Women's Fund For Scotland, Glasgow City Council's Communities Fund, Foundation Scotland and Adapt and Thrive enabled us to continue to work with our core groups Women's Creative Company and Shared Space.

For the first half of the period, our members stayed connected with group members via online workshops and at-home Creative Packs, from the comfort and safety of their own homes. Producer Sara Marshall, Access Coordinator Elena Mary Harris, Engagement Coordinator Mina Heydari-Waite and Associate Artist Najma Abukar worked extremely hard to make to ensure group members were listened to and their needs met during this challenging time. Catrin and I are extremely grateful for all their hard work during this challenging time.

As COVID restrictions eased and I stepped into post, we were thrilled to tentatively begin in-person sessions and facilitate periods of reflection, as well as creative writing workshops and monthly workshops with our Associate Artists to round off our successful **At A Distance Together** Project. Sadly, due to personal circumstances of the core team and external artist, we were unable to host an event, but work of the project is documented on our website.

This year we were delighted to welcome a dedicated Communications Coordinator - Julia Harriman - as well as new Trustees Katherine Jones and Katy Marshall.

### THANK YOU

I want to offer my personal thanks to the team and participants for welcoming me so warmly to A Moment's Peace. It's been wonderful to join workshops as we move back to in-person work and I'm excited about the possibilities that the new year will bring...





## ACTIVITIES

### APRIL 2021-MARCH 2022

#### AT A DISTANCE TOGETHER

At  
A Distance  
Together

April 2021 - March 2022 was a time of continuing disruption due to the COVID19 pandemic. Here at AMP, we continued with our programme of Creative Packs and online workshops, slowly transitioning to in-person monthly workshops as restrictions eased and as the input of the new Artistic Director kicked in.

#### CREATIVE PACKS

From April - June 2021, we delivered the last 3 CREATIVE PACKS from our pilot project to group members direct to their home doorsteps. The Creative Tasks from the AMP team and Associate Artists were collated in a design by Mina and contained multi-artform tasks and arts materials for participants to respond in text, image, textile, print, video, drawing and sound form.

The 3 packs were called **Future Artefacts** (a task using clay), **Stories and Recipes** (cooking tasks and ingredients) and **The Words We Speak** (an embroidery project). Participants had the opportunity to share their responses and connect with each other on a private platform called **Cluster**, which many did. Written instructions had translations provided, and cheerful, user-friendly instruction videos from Elena were uploaded each week.

The tasks allowed participants to process unsettling events, focus on hopeful futures, celebrate personal objects, places of meaning and experiences of joy. With no pressure to complete or engage in each task, the focus was very much on the personal creative process. We complemented these with online creative sessions, where the groups shared their responses and experiences, got creative and remained connected with one another.

**As a result of the success of the pilot project, the team created 3 more rounds of Packs, with a total of 20 Creative Packs going out to groups between January 2021 - October 2022.**



## Round Two Tasks were:

- Tomorrow's Garden** - Planting seeds (task set by Sara Marshall)
- Building a Story** - Three Parts to how to create a story (Raisah Ahmed)
- Printing with Light** - using Cyanotype technique (Mina and Elena)
- Squish Painting** - using paint (Paria Goodrazi)
- Spice Up Your Life** - using spices in cooking (Najma Abukar)
- Found Poetry** - Creating sentences with found words (Mina and Elena)

## Round Three Tasks were:

- Paper Dioramas** - Using layers of paper to build up scenes (Greer Pester)
- Soundtrack of Your Life** (Najma Akubar)
- Mobile Filmmaking** (Bircan Birol)

## Round Four Tasks (delivered in-person) were:

- Imagining a City** - Extending the lines of a photograph (Francisco Llinas)
- Find Your Silly Space** - Making a Clown Nose and Finding Space for Silliness in your Life (Alice Mary Cooper)

## DIGITAL ACCESS

Group members experiencing practical challenges to online access continued to benefit from help from our Access Coordinator Elena Mary Harris and the twenty five Chromebooks and MiFi devices secured the previous year from **Connecting Scotland** and Foundation Scotland's **Response, Recover and Resilience Fund**. We also continued to offer regular data top ups, IT support and translations for elements of digital and at home creative programme throughout the year.

“ I loved having a pack delivered! The fact it was hand-delivered made it even more special, got a chat and was able to connect with a real person, albeit on the doorstep! ”



## WORKSHOPS

Despite the challenging time for many in our community, we were delighted that A Moment's Peace was able to continue our programme of workshops, which allowed our groups to continue their regular artistic explorations.

In August 2021, we put a call-out for new **Artists in Residence** to work with our groups for 3-month blocks until March 2022 in order for them to remain connected, offering support and solidarity to each other, whilst exploring new creative practice.

### WORKSHOPS - WOMEN'S CREATIVE COMPANY

For Women's Creative Company, we firstly contracted screenwriter and director **Raisah Ahmed** who worked online with the group via Zoom, due to COVID restrictions, with the women to create storyboards and write their own stories and develop concepts for films.

Raisah introduced the women to the world of short film, exploring the stories of their everyday lives, oral traditions, myth and legends and the science and the shape of storytelling. They created characters and brought them to life through character questionnaires that brought some thought provoking and laughter filled moments to the *zoom room*. "How does your character react when they break a mug?" was a group favourite. The group created loglines and one-page treatments for a short film, helping members understand the process behind "getting started" on their own ideas.

“ I enjoyed the workshops and it's fantastic to stay in touch through zoom with other members of the WCC. Especially when we are restricted to do much because of Covid I felt for a while so lost lonely and isolated not being at my groups - group member ”

Raisah's online sessions facilitated safe spaces of joy, laughter, solidarity and creative reflection at a time in the year that was very challenging for many of our members.

Raisah's residency was followed by a 3-month residency with visual artist **Greer Pester**, a Glaswegian artist who draws with scissors and creates art with collage and paper art, heavily inspired by her time in Mexico. Greer worked in-person with the group, exploring what it means to be a woman today and developing a Coat of Arms through creative writing exercises. The women also explored identity through *Notan* Japanese paper art.





From October - December 2021, Women's Creative Company worked in-person with **Alice Mary Cooper** during 3 monthly workshops. Alice is a theatre maker, writer, actor, clown and artist and helped the group "make a safe space for stupidity" - reacquainting participants with their playful sides through games, and exercises that bring humour and play to centre stage.

“ Life is really hard and...we don't generally value silliness in our society, but I think that playing and bringing joy into our lives helps build some resilience for and during tough times - Alice Mary Cooper ”

**A total of 17 women took part in our Women's Creative Company in 21-22**

### **WORKSHOPS - SHARED SPACE**

From May 2021, Our Shared Space group worked with **Paria Goodrazi**, when workshops were still held online. An Iranian visual artist and community art practitioner with a focus on the wellbeing of women and minority groups, her work often results in sculptures and installations that draw inspiration from both her own and others' experiences.





From July 2021, the Shared Space group worked with Glasgow-based documentary filmmaker **Bircan Birol**, originally from Turkey. Her work looks at immigration and attempts to change the negative mainstream narratives that surround it. They experimented with different filmmaking techniques.

From January - March 2022, Venezuelan artist **Francisco Llinas Casas** was our final Artist in Residence, who is dedicated to exploring migration, Latin American identity and cultural difference.

His workshops included exercises such as responding to a quote about migration through drawings, as well as painting, extending the lines of Glasgow architecture and creating a large scale piece that expresses a moment when people from different places come together.

**45 people took part in Shared Space workshops and activities in 2021-22**

**We always provide free travel, childcare, interpreters and food for our participants.**





# Annual Accounts

In June 2021 we were delighted to secure funding from **People's Postcode Lottery Trust** for core costs as well as Phase Two of **SCVO - Adapt and Thrive** which allowed us to focus on responding to and supporting our participants through the pandemic, including paying for our Access Coordinator to address digital exclusion, develop solutions and put in place a range of resources, protocols and practices to enable and support a new and safe way of engagement. Adapt and Thrive also allowed us to plan for a sustainable future by supporting ongoing Coordinator Support, Funding Consultancy, IT, PPE and Office Software and Equipment.

We received the second instalment of **Glasgow City Council's Communities Fund** - providing our two core groups with regular opportunities to expand their artistic talents and skills, improve their wellbeing and strengthen their solidarity through *Creative Action*. This fund supports ongoing core and delivery costs, including staff salaries of Company Producer, Artistic Director, Project Coordinator and Guest and Associate Artists until 2023. We received the first instalment of this grant in October 2020. We also secured a small amount of valuable unrestricted money through **Glasgow City Council - Discretionary Fund** in March 2022.

**Tramway** continued to support us through a £2,000 grant, as well as allowing us to use their spaces for SS.

## SPECIFIC NOTES ON ACCOUNTS

### **Reserves and Unrestricted Income:**

Adapt and Thrive funding is listed as unrestricted funds as per the reporting requirements of the funder, however despite a large carryover to unrestricted in 2021, much of these funds have been allocated to vital core expenditure throughout 2021 to support the project. Despite a challenging start to the year, and due to concentrated efforts from our Artistic Director Catrin Evans in fundraising throughout the year, we spent significantly less of our existing unrestricted reserves than projected for at the start of the year.

### **Closing Balance:**

This year, AMP carries over £71,368, a large percent of which of which is committed to Creative Action, in both core and project delivery costs. This is a significantly higher closing balance than the previous year. We can remain positive that this represents our adaptability and sustainability as an organisation, despite a challenging and precarious start to the year following the COVID-19 Pandemic.

**Our Annual Accounts were certified by Benham Conway & Co Accountants.**







## A Moment's Peace Theatre Company SCIO

REGISTERED CHARITY NUMBER: SC044000  
UNAUDITED ANNUAL ACCOUNTS

FOR THE YEAR 1ST APRIL 2021 - 31ST MARCH 2022

CONFIDENTIAL

Report prepared by Sara Marshall (Company Producer) and Kirstin McLean

Signed on behalf of the Board by Emma McKee (Chair) and Katharine Jones (Treasurer)



A MOMENT'S PEACE THEATRE COMPANY SCIO  
REGISTERED CHARITY NUMBER SC044000

CONTENTS OF THE FINANCIAL STATEMENTS  
For the Year 1 April 2021 to 31 March 2022

	Page
Contents	2
Report of the Trustees	3 to 6
Independent Examiner's Report	7
Statement of Balances	8 to 9
Notes to the Financial Statements	10



Office of the Scottish  
Charity Regulator

Trustees' Annual Report for the period							
	Year start date			To	Year end date		
	Day	Month	Year		Day	Month	Year
From	01	04	2021		31	03	2022

## Reference and administration details

Charity name	A Moment's Peace Theatre Company SCIO	
Other names charity is known by		
Registered charity number	SC044000	
Charity's principal address	A Moment's Peace Theatre Company, Unit 223, The Briggait, 141 Bridgegate, Glasgow	
Postcode		G1 5HZ

Names of the charity trustees on date of approval of Trustees' Annual Report

	Dates acted if Trustee name Office (if any) not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma McKee Chair	
2	Katharine Jones Treasurer from November 2021	
3	Julie Cathcart Secretary until November 2021	
4	Maree Aldam Secretary from November 2021 Treasurer until November 2021	
5	Christopher Hall Trustee	
6	Katy Marshall Trustee	

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Jill Smith	Stepped down from board membership in November 2021

## Structure, governance and management

Type of governing document	Constitution for Single tier Scottish Charitable Incorporated Organisation (SCIO)
Trustee recruitment and appointment	Charity Trusteeship is open to: <ul style="list-style-type: none"><li>- Any person aged 16 or over; and/or</li><li>- Any individual who has been nominated for membership by an unincorporated organisation; and/or</li><li>- Any corporate body who subscribes to the purposes of the organisation and wishes to see them fulfilled.</li></ul>

## Objectives and activities

Charitable purposes	B – The advancement of education F – The advancement of citizenship or community development G – The advancement of the arts, heritage, culture or science I – The provision of recreational facilities or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended
Summary of the main activities in relation to these objects	To create theatre and arts events which the wider public are enabled to engage with; facilitation workshops for young people in schools as well as for adults in community venues.



## Tors

Summary of the main achievements of the charity during the financial period

During the period April 2021 to 31 March 2022, A Moment's Peace Theatre Company SCIO continued their programme of creative work under the banner of Creative Action. We supported our two core groups The Women's Creative Company and Shared Space through the shifting tiers of the COVID-19 pandemic through engagement with our arts project: At A Distance Together. From December 2021, we launched safe in person creative workshops to complement the at home and digital strands of our programme.

2021-2022 was a period of significant company growth and development of our key infrastructure. With successful bids to Postcode Lottery and Adapt and Thrive, 2021-2022 saw us expand our core staff to include Communications Coordinator Julia Harriman and provide further stability to 2 existing access and engagement coordinators and our company producer.

Year two of our successful Glasgow City Council's Communities Fund continued to provide valuable long-term funding for project and core costs towards regular creative activity and supporting our participants to engage in high quality and fully accessible creative practice, despite the challenges of the pandemic. As restrictions lifted, we offered celebratory sharing days for the groups to come together and share their creativity and experiences. Longstanding partner Tramway supported our groups Shared Space providing funding towards project costs and venue support as well as funding Associate Artist Najma Abukar in her artistic project Art and Exile. In November 2021, Kirstin McLean took over as Artistic Director and supported the organisation's transition back to in-person work, securing funding from Glasgow Wellbeing fund to ensure a greater frequency of workshops going forward.

## Financial review

Brief statement of the charity's policy on reserves

In 2021-22 AMP delivered the year of projects without having to utilise their reserves. Adapt and Thrive have listed their funding as unrestricted and have remained adaptable to AMP using the remaining funds to develop our infrastructure and grow.

Details of any deficit

N/A

Donated facilities and services (if any)

N/A

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)

		
Full name(s)	Emma McKee	Katherine Jones
Position (e.g. Chair)	Chair	Treasurer
Date	28/10/22	28/10/22

# OSCr

Office of the Scottish Charity Regulator

Report to the Charity name	Independent examiner's report on the accounts						
trustees/members of	A Moment's Peace Theatre Company SCIO						
Registered charity number	SC044000						
On the accounts of the charity for Day	Period start date				Period end date		
the period	Month	Year		Day	Month	Year	
01	04	2021	to	31	03	2022	
Set out on pages							
8-9							
Respective responsibilities of trustees and examiner	<p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p>						
Basis of independent examiner's statement	<p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p>						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> <li>• to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>• to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>						
Signed:				Date:	28/10/22		
Name:	Kathleen Benham						
Relevant professional qualification(s) or	Chartered Accountant, member of ICAS						
Address:	Benham Conway & Co						
	16 Royal Crescent						
	Glasgow						
	G3 7SL						

A Moment's Peace Theatre Company SCIO  
Registered Charity Number SC044000  
Statement of Receipts and Payments for the Year 1 April 2021 to 31 March 2022

	Unrestricted	Restricted	2022 Total	2021 Total
Income	£	£	£	£
Glasgow Culture and Sport - Tramway	0	2,500	2,500	5,500
Glasgow Life - Tramway	0	9,000	9,000	0
Glasgow City Council (discretionary Fund)	3,000	0	3,000	3,000
Office Contributions Associates	0	0	0	489
Glasgow City Council (Communities Fund)_	0	45,109	45,109	24,243
The Robertson Trust	0	0	0	15,000
Creative Scotland – Open Project	0	0	0	4,805
Foundation Scotland (Women's Fund)	0	0	0	5,000
Foundation Scotland (Resilience Fund)	0	0	0	4,860
SCVO (Adapt & Thrive Fund)	24,309	0	24,309	15,230
Glasgow Council Wellbeing Fund	0	10,000	10,000	0
People's Postcode Lottery	0	19,928	19,928	0
University of Bedfordshire	0	420	420	0
<b>Total Income</b>	<b>27,309</b>	<b>86,957</b>	<b>114,266</b>	<b>78,127</b>
<b>Expenditure</b>				
Core Costs	26,052	33,354	59,406	34,494
Research and Development	0	0	0	0
Project Costs including Access	536	25,661	26,197	11,999
Production Costs including Access	0	0	0	0
Marketing Digital Press including Access	0	43	43	1,200
<b>Total Expenditure</b>	<b>26,588</b>	<b>59,058</b>	<b>85,646</b>	<b>47,693</b>
<b>Net Receipts / (Payments)</b>	<b>721</b>	<b>27,899</b>	<b>28,620</b>	<b>30,434</b>
<b>Funds Carried Over from 2020/21</b>	<b>23,201</b>	<b>19,547</b>	<b>42,748</b>	<b>12,314</b>
	<b>23,922</b>	<b>47,446</b>	<b>71,368</b>	<b>42,748</b>
<b>Transfer between Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Closing balances</b>	<b>23,922</b>	<b>47,446</b>	<b>71,368</b>	<b>42,748</b>



Statement of Balances as at 31 March 2022

Bank	23,922	47,073	70,995	42,565
Cash	<u>0</u>	<u>373</u>	<u>373</u>	<u>183</u>
Balance as at 31 March 2022	<u><u>23,922</u></u>	<u><u>47,446</u></u>	<u><u>71,368</u></u>	<u><u>42,748</u></u>

A MOMENT'S PEACE THEATRE COMPANY SCIO  
REGISTERED CHARITY NUMBER SC044000

NOTES TO THE ACCOUNTS

For the Year 1 April 2021 to 31 March 2022

1. No remuneration or expenses were paid during the year or previous year to any charity trustee or person connected to a trustee.

2. Analysis of restricted funds at 31 March 2022

	2022	2021
	£	£
Creative Action	22,513	11,614
Art and Exile	8,500	1,500
Possible Worlds	10,000	0
Resisters	4,153	4,153
Hz	2,280	2,280
	<u>47,446</u>	<u>19,547</u>

## SUMMARY

We end 2021/22 in a stable financial position, with core funding in place from **Glasgow City Council's Communities Fund** till 2023, the remaining funds from our last instalment of Adapt and Thrive funding, as well as an increase in unrestricted reserves. All of this will enable us to support our core groups through Creative Action, whilst building an infrastructure to recover and thrive. The AMP team has remained steady this year, and we have been able to secure longer term work for our Company Producer, Artistic Director, Access Coordinator, Engagement Coordinator, Associate Artist and offer a short term contract to a Communications Officer.

However, as the COVID-19 still feels far from over, AMP is conscious that we are still working within an exceptionally precarious funding climate and will strive to continue to reflect on and adapt our artistic process, seek ways to remain sustainable as an organisation while exploring ways we can make work that is truly accessible and meaningful for the communities we engage with.

A handwritten signature in black ink, appearing to read 'KMcL', written in a cursive style.

**KIRSTIN MCLEAN, ARTISTIC DIRECTOR**



# Moving Forward

**2022-2023 is a very exciting period, led by our new Artistic Director and welcoming Abbie Wallace to the team firstly as Coordinator then Producer as Sara Marshall steps down. With key funding secured, we look forward to the delivery of new projects Possible Worlds and The Same Cloth with our core groups WCC and SS.**

## **THANK YOU!**

As a priority we give thanks to our dedicated staff and freelance team, as well as our exceptional artists, partners and associates that work with AMP this year, as well as our Board of Trustees.

In particular we'd like to thank:

**Staff, Trustees and Artists:** Catrin Evans, Sara Marshall, Kirstin McLean, Mina Heydari-Waite, Elena Harris, Najma Abukar, Julia Harriman, Kae Sakurai, Raisah Ahmed, Paria Goodrazi, Greer Pester, Bircan Birol, Alice Mary Cooper, Francisco Llinas Casas, Anna Patience, Emma McKee, Maree Aldam, Julie Cathcart, Chris Hall, Katherine Jones, Katy Marshall, Ian X

**Partners and Funders:** Küche, Social Bite, Tramway, Glasgow Life, Glasgow City Council, The National Lottery through Creative Scotland, The Robertson Trust, Foundation Scotland, Peoples Postcode Lottery, Adapt and Thrive, Connecting Scotland.

**To find out more about our work and previous projects you can visit us at:**  
**[www.amomentspeace.co.uk](http://www.amomentspeace.co.uk)**

Contact us on:  
info@amomentspeace.co.uk  
And join us via:



**AMOMENTSPEACETHEATRE**



**AMOMENTSPEACETHEATRE**



**AMOMENTS\_PEACE**